

Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
 RR Road, Cristobal Street, Paco Manila

**LETTER ORDER No. : LO25-00003**

CENTER POINT SALES AND TRADING, INC.  
 No. 68 Dasmariñas St.  
 Binondo, Manila

Date: January 6, 2025  
 Bidding No.: AMP-041-24  
 Date of Opening: December 16, 2024

Please deliver the article(s) product(s) supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_ dated

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	200	pcs	Supply and Delivery of Heavyduty Plastic Pallet for the Procurement Service - Department of Budget and Management (PS-DBM)  * PR24-0779 * For WADD use * NOA No. INTBAC-026-24 * Resolution No. PS-BAC-24-12-10	4,800.00	960,000.00
			===== Subject to Expended Withholding Tax, Creditable Withholding Tax and Other Percintage Taxes Reference: RA 10963, RA9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98		
Price Validity : Calendar Days				Total Amount :	<b>960,000.00</b>
Place of Delivery :				Delivery Instruction : Wihtin sixty (60) calendar days after receipt of Notice to Proceed (NTP)	
RR Road, Cristobal St. Paco Manila					
<b>Signature Redacted</b> ABIGAIL ANN O. ALICDAN-ESPERE OIC, GSD				1-6-2025 Date	
FUNDS AVAILABLE :				<b>Signature Redacted</b> LADY LOU A. GIMENO Chief Accountant	
Php 960,000.00					
APPROVED BY:				1/7/25 Date	
<b>Signature Redacted</b> PHILIP JOSEF T. VERA CRUZ Deputy Executive Director V, Operations, Logistics and Supply Chain Group					
Supplier's copy received by:				01/10/2025 Date Received	
<b>Signature Redacted</b> JALISA MANGAN Signature over name in print					



## NOTICE TO PROCEED

**JELSEA O. MAGAN**  
*Authorized Representative*  
**CENTER POINT SALES AND TRADING, INC.**  
 No. 68 Dasmariñas St., Binondo, Manila

Dear **Ms. Magan:**

The attached Letter Order having been approved, notice is hereby given to **CENTER POINT SALES AND TRADING INC.** that performance on the **Supply and Delivery of Heavy-Duty Plastic Pallet for the Procurement Service - Department of Budget and Management (PS-DBM)** under **AMP No. 041-24 (SVP)** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	UOM / QTY.	UNIT PRICE	TOTAL CONTRACT PRICE
1	Supply and Delivery of Heavy-Duty Plastic Pallet for the Procurement Service - Department of Budget and Management (PS-DBM)	1 lot / 200 pcs.	₱4,800.00	<b>₱960,000.00</b>

**Amount in words:** Nine Hundred Sixty Thousand Pesos.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

**Signature Redacted**

**CATHERINE ANN D. MIRABEL**  
*Chief, Warehousing and Delivery Division*

Date of receipt of this Notice:

JAN. 10, 2025

Name of Authorized Representative:

JELSEA MAGAN

Signature of Authorized Representative:

**Signature Redacted**